



PRIOR'S FIELD SCHOOL

Music and Music Technology Subject Lead

Job Description and Department Information

Music makes a major contribution to school life and the aims of the Music Department reflect this:

- To develop a love and understanding of music which will provide lifelong, personal enrichment.
- To ensure that every pupil acquires musical literacy sufficient to her needs and ability.
- To give every pupil the opportunity to experience the satisfaction and pleasure of participating in music through listening and appraising, performing and composing.
- To provide every pupil with the opportunity, within the bounds of her ability, to sing, to learn to play the piano or a chosen orchestral instrument and to benchmark her achievement through examinations and public performance.
- To develop in each pupil the values of co-operation and interaction within group within group musical activity, by providing and nurturing school and form choirs, orchestras, ensembles, jazz bands, chamber music, Rock and Pop bands etc.
- To foster self-discipline, responsibility and self-awareness, through the experience of gaining musical skills and striving for perfection, so that each pupil can realise her full potential as an individual in the community.

The music staff of specialist teachers provide musical education throughout the school and all have appropriate instrumental performing and instrumental teaching skills. For those engaged in Curriculum work, appropriate class teaching skills.

There are currently a large number peripatetic music teachers and around 50% of students take individual music lessons. Music is taught at KS3, GCSE and A Level (both Edexcel). BTEC Music Technology is also taught. Elements of Music Technology are also included as part of the KS3 curriculum.

This post reports to the Head of Performing Arts.

Responsibilities of this post will include:

- Promoting Music throughout the school
- Co-ordinating and scheduling peripatetic music lessons and liaising with peripatetic teachers
- Working closely with the Deputy Head on whole school events such as the Celebration of Christmas and Prize Giving
- Organising and leading Music department trips

- Ensuring there is a wide-ranging music and music technology co-curricular programme
- Alongside the Head of Performing Arts, leading on school productions and events in collaboration with Drama

Additional responsibilities of all teaching staff include:

- Supporting the ethos of a boarding school and working in accordance with the school's aims and policies.
- Maintaining good order and discipline among pupils, safeguarding their health and safety at all times when they are the responsibility of the school.
- The school places a high priority on excellent pastoral care and this responsibility is shared by all staff.
- Maintaining high standards of time keeping, attending assemblies, playing an active role in the life of the school, including the extra-curricular activities programme, supporting school functions and attending year group social events, where appropriate.
- Carrying out supervisory and general duties as reasonably required, upholding good standards of behaviour and punctuality among pupils.
- Participating in meetings as required.
- Preparing and teaching lessons in accordance with agreed departmental and school schemes of work and teaching strategies.
- Knowing and adhering to all school and departmental policies.
- Setting and marking work regularly, including homework, according to school policy and in a style agreed within the department.
- Assessing, recording and reporting on the development, progress and attainment of pupils in accordance with departmental and school policies.
- Undertaking duties as a Form Teacher.
- Participating in arrangements for preparing and assessing pupils' work for public examinations.
- Contributing to the formulation and revision of departmental schemes of work, teaching resources, assessment materials and developing new courses.
- On taking up a new appointment, participating in the school's programme of induction and review of new staff.
- Participating in the school's annual appraisal programme.
- Participating in arrangements for staff development and INSET.
- Participating in administrative and organisational tasks related to all the above, including management and supervision of all ancillary staff when appropriate.

- Attending all required school functions, as directed by the Head: staff meetings, Parents' Evenings, homework duty, Open Days, Options Information Evenings etc. and preparing exhibits, demonstrations as required.
- Undertaking any other duties deemed appropriate by the Head within the context of the school ethos and the teaching programme.

March 2026

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We are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff to share this commitment. This post will be subject to an enhanced DBS check.

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